

## **CHESHIRE LIBRARY ADVISORY BOARD**

Meeting Minutes  
June 16, 2008

### **1. Call to Order**

- The regular meeting of the Cheshire Library Advisory Board was called to order by Joy Hostage at 7:01 p.m. on June 16, 2008, in the Evelyn Moss Room of the Cheshire Public Library.

### **In Attendance**

Marilyn Bartoli	Ramona Harten, Library Dir.
Dolores DiNicola (excused)	Joy Hostage, Chair
Carol DiPietro, Vice-Chair	Kathleen Kenney
Terry Grahame, Treasurer	Craig Wilson

### **2. May Meeting Minutes**

Joy Hostage noted that a quorum was present. The minutes were unanimously approved as amended.

### **3. Treasurer's Report**

- Current balance is \$0.

### **4. Reports of Committees**

- School-Library Partnership: Carol DiPietro relayed activities highlighted in communication from Sue Hartley.
  - On Thursday, June 12<sup>th</sup>, Sue Hartley and Noureen Hakim hosted a presentation for 50 first graders from Chapman School, complete with library cards. Noureen and Sue read stories to the children and they were able to pick out one book from the displays in the Mary Baldwin Room. Pictures of this event are posted under *School Visits* in the Flickr account.
  - It will be a very busy summer with many exciting programs for children and teens. Schools were sent a list of activities at the Library. Posters will also be displayed around town.
  - Registration for the Summer Reading Club, "Catch the Reading Bug," begins on Monday, June 23<sup>rd</sup>. There will be activities and incentives for children of all ages.

- Funding Resources: Craig Wilson continues working with a representative from Elim Park regarding funding for Library services to Elim Park residents. It is anticipated that this will be ongoing over the next few weeks, with midsummer as target for completion.

**5. Communications**

Various pamphlets and magazines of interest were circulated by Joy Hostage.

**6. Report of the Library Board Chair - Joy Hostage**

- On Thursday, May 29<sup>th</sup>, 11:00 a.m., a well-attended tree dedication ceremony was held in front of the Library in memory of Nelle Mokrzynski. Joy Hostage attended and spoke on behalf of the Board. Inge Venus had prepared a display of pictures and articles of Nelle's many activities in Cheshire through many years. Ramona Harten captured the event digitally, and prepared a photo booklet, which was shared with the Board members. This will be presented as a keepsake to Nelle's family.
- On June 11<sup>th</sup>, a meeting was held of the CROBOT Book Selection Committee. A book was been chosen, which will be announced at a future date, and negotiations are under way for the author's visit, April 22 and 23, 2009.
- On October 31, 2008, 9:00 a.m. to 3:00 p.m., at Water's Edge Resort in Westbrook, CT, the Association of Connecticut Library Boards Annual Conference will be held. The topic will be "It Takes Two to Tango," about the relationship between Boards and Library Directors, as well as Friends and Library Directors. Board members were encouraged to mark their calendars.

**7. Report of the Library Director - Ramona Harten**

See report attached.

- Resolutions passed at the last meeting were forwarded to the Ordinance Committee of the Town Council.
- Performance evaluations were conducted this month. This was done with attention to providing staff with praise for a job well done.
- The Board commended Ramona Harten for her time and effort in creating a positive work environment, where staff creativity thrives and ultimately benefits the public served at the Library.

8. **Unfinished Business**

- By-laws. Ready for Committee.
  - Joy Hostage reported about her investigation into how other Boards consider secretarial duties. "Clerk" versus "secretary" language discussed, and will be clarified in amended By-Laws.
  - Craig Wilson will be Chair of By-Laws Committee, with Carol DiPietro, Terry Grahame, and Ramona Harten volunteering to serve on the committee. The committee will meet in the summer, review the By-Laws, and present final revisions to the Board for vote at the September meeting.

9. **New Business - Meeting Rooms**

Ramona Harten will bring this issue before the Town Council when discussion is held concerning town-wide use.

10. **Adjournment**

The meeting was adjourned at 7:47 p.m.

The next meeting of the Cheshire Library Board will be held on Monday, September 15, 2008, in the Evelyn Moss Room of the Cheshire Public Library.

Respectfully submitted,

Cindy Riccitelli