

CHESHIRE LIBRARY ADVISORY BOARD

Meeting Minutes - Amended
April 21, 2008

1. Call to Order

- The regular meeting of the Cheshire Library Advisory Board was called to order by Joy Hostage at 7:02 p.m. on April 21, 2008, in the Evelyn Moss Room of the Cheshire Public Library.

In Attendance

Marilyn Bartoli (absent)	Joy Hostage, Chair
Dolores DiNicola	Kathleen Kenney (excused)
Carol DiPietro	Deborah Rutter, Deputy Library Dir.
Terry Grahame, Treasurer	Craig Wilson
Ramona Harten, Library Dir.	Cindy Riccitelli, Secretary

2. March Meeting Minutes

Joy Hostage noted that a quorum was present. The minutes were unanimously approved.

3. Report on PLA Conference - Deb Rutter, Deputy Library Dir.

Friends of the Library sponsored four members of the Cheshire Library staff to attend the Public Library Association's biyearly conference. It is an opportunity to brainstorm and bring back practical ideas for the Cheshire Public Library.

- "Open source" software is the wave of the future. It is available for free, with monies spent on support, rather than on software and usage per PC, which represents an enormous savings.
- There were demonstrations and marketing ideas for libraries, with the theme of a bookstore model, i.e. a community living room with sofas and coffee, with displays and shelving refreshed about once per month.
- Ramona Harten added that investigation of a comprehensive marketing plan is in the strategic plan, to be addressed in the future.

4. Treasurer's Report

- Current balance is approximately \$300.

5. Reports of Committees

- School-Library Partnership: Carol DiPietro relayed activities highlighted in communication from Sue Hartley.
 - Saturday, April 6th, Sue Hartley represented the Library in the Cheshire Home and Garden Business Expo at Cheshire High School, sponsored by the Beautification Committee and the Chamber of Commerce. Thirty copies of *Fahrenheit 451*, the One Book Project, were handed out to attendees.
 - Tuesday, April 15th, a puppet show sponsored by the Friends of the Library was presented by the Pumpernickel Puppets, which was well received by over 125 attendees.
 - Friday, April 18th, a card-making workshop was held.
 - On May 1st will be a presentation by the Future Educators of America from Dodd Middle School called Spring into Reading. The students prepare a program including stories, a craft, and refreshments. This was their third visit since September 2007.
 - On Thursday, June 12th, a first grade teacher from Chapman School will be bringing his class to the Library. This will be an opportunity for the students to learn about the Library, receive Library cards, choose a book, and possibly register for the Summer Reading Club and receive a t-shirt.
 - Ongoing programs, which have been successful with high attendance, are Mother Goose Time for infants and toddlers on Wednesday mornings, and Wednesday afternoon Story and Craft time at 4:30.
- Funding Resources: Craig Wilson will be investigating strategic plans for the merchandising approach for the Library.

6. Communications

Joy Hostage circulated pamphlets from the 8th Annual Home, Garden, and Business Expo; the Big Read guidebook for *Fahrenheit 451*; CLA Annual Conference info for April 28-30th; ALTA; and American Libraries magazine.

7. Report of the Library Board Chair - Joy Hostage

- Discussion of attendance of the Connecticut Library Association Conference the end of April.
- The next Association of Connecticut Library Boards conference will be held on October 31, 2008.
- Saturday, April 5th, the Home, Garden and Business Expo was held at CHS. Please refer to School-Library Partnership committee report above.

- On Thursday, May 29th, 11:00 a.m., a tree dedication ceremony will be held in front of the Library in memory of Nelle Mokrzynski.
 - The Annual Budget was finalized. Please refer to the Library Director's Report.
8. **Report of the Library Director** - Ramona Harten
See report attached.
 9. **Unfinished Business**
By-laws - Recommendations for changes to language in the By-laws was discussed, and will need further investigation.
 10. **New Business** - Ramona Harten
Discussion of possible funding from Elim Park.
 11. **Adjournment**
The meeting was adjourned at 8:45 p.m.

The next meeting of the Cheshire Library Board will be held on Monday, May 19, 2008, in the Evelyn Moss Room of the Cheshire Public Library.

Respectfully submitted,

Cindy Riccitelli